



MANRAKHAN MAHTO B.Ed. COLLEGE

Kedal, BIT More, Ranchi

NOTICE

02/04/2026

A meeting of IQAC will be held on 6th April, Monday 2026, from 12:30 P.M. at the conference hall under the chairmanship of Principal of Manrakhan mahto B.Ed. college .

Agenda:-

1. Confirmation of the proceeding of the last IQAC.
2. Discussion on report of 'Student Induction Program'
3. Discussion about the guidelines for students in Grievance committee.
4. Discussion on teaching practice of B. Ed. (2025-2027) and D.El.Ed.(2024-26)
5. Discussion on Remedial classes after Internal exam 2025-27.
6. Discussion about Examination policy.
7. Discussion on Internship.
8. Discussion about the maintaing ICT attendance register and stock register.
9. Discussion on Mentor and Mentees activities.
10. Discussion regarding students library entry register.
11. Discussion on Outreach activities.
12. Discussion about the list of reserved categories.
13. Discussion on report of Science Exhibition.
14. Discussion about the feedback analysis report.
15. Discussion on different preparation about the Curricular and cocurricular activities to be taken by IQAC from the month April 2026 to June 2026.

Members of IQAC:-

1. **Mr. Manrakhan Mahto**(Chairman, MRM Educational Trust)
2. **Dr. Dudheshwar Mahto**(Principal, president of IQAC)
3. **Mrs. Nitu Singh**(IQAC Coordinator,Assistant Professor)
4. **Dr. Dolly sharma**(Member, Asst. Prof.)
5. **Dr. Ashish kumar** (Member, Asst.Prof.)
6. **Mrs. Arijita Ghosh** (Member, Asst.Prof.)
7. **Mr. Nikhil kumar Das**(Member, Asst. Prof.)
8. **Mrs. Anima Minz**(Member, Asst. Prof.)
9. **Dr. Usha kumari** (Member,Asst.Prof.)
10. **Lalawati Devi** (Social Worker)
11. **A.K. Shukla** (Legal Advisor)

Manrakhan Mahto

N Singh
Sharma
Ashish
Das

N Das
Anima Minz

Lalawati Devi



MANRAKHAN MAHTO B.Ed. COLLEGE

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Internal Quality Assurance Cell (IQAC)

Academic Year (2025-2026)

3rd meeting of IQAC (for the session (2025-26) held on 6th April, Monday, 2026 from 12:35 P.m. in the chairmanship of Dr. Dudheshwar Mahto in the conference hall. The meeting was convened to deliberate upon the preparation and submission of AQAR, strengthening of curricular aspects and planning of co curricular activities in alignment with institutional academic objective and NAAC quality parameters.

Date:- 6th April, 2026

Time:- 12:35 P.M.

Venue:- conference Hall

Called by:- IQAC Coordinator

The Coordinator of IQAC, Mrs. Nitu Singh, welcomed the members of 3rd IQAC meeting.

Agenda :-

These are the following agendas:

1. Discussion about confirmation of the proceeding of the last IQAC meeting.
2. Discussion on preparation and timely submission of the AQAR. Strategic planning for timely preparation of AQAR in accordance with NAAC guidelines and quality benchmarks.
3. There was discussion on strengthening of curricular planning through academic calendar, innovative pedagogy, ICT integration and outcome based education.
4. There was discussion on implementation of quality enhancement measures such as student feedback analysis, mentor-mentee system and continuous
5. Discussion on the promotion of cocurricular and extension activities for holistic development, including seminar, workshops, community engagement, and institutional social responsibility initiatives.
6. There was discussion on enhancement of documentation and record maintenance to ensure transparency, accountability and NAAC compliance.
7. Discussion on any other matter with the permission of the chair related to institutional quality improvement.

Action plan :-

2. An academic calendar was prepared and implemented effectively. Faculty members were instructed to adopt ICT enable teaching, maintain lesson plan and incorporate outcome based education practices in classroom delivery.
3. Responsibilities were allocated to faculty for organizing seminar, workshop, cultural program and community Outreach activities to ensure holistic student development.
4. All committees were directed to maintain proper records, reports and evidence of activities in a systematic manner to meet NAAC requirements and ensure transparency.
5. Suggestions given by members were considered and incorporated into future planning for continuous quality improvement.

Action Taken Report:-

1. The IQAC committee collected data from all committee in the prescribed format.
2. The compiled report was thoroughly verified and finalized for timely submission as per NAAC guidelines. Proper evidences and supporting documents were maintained
3. Various activities such as seminar, workshops, cultural program and awareness campaigns were successfully organized.
4. Students feedback, Parents feedback were collected, analyzed and necessary corrective measures were taken.
5. The Mentor-Mentees system functioned effectively, providing academic and personal guidance to students.
6. Faculty members participated in 'Faculty Development programmes', Seminar and workshops. Effort were made enhance research output through publication and academic engagement.

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2. **Dr. Dudheshwar Mahto** (Principal, President of IQAC)
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4. **Dr. Dolly Sharma** (Member, Asst. Professor)
5. **Dr. Ashish kumar** (Member, Asst. Professor)
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7. **Mrs. Anima Minz** (Member, Asst. professor)
8. **Dr. Usha kumari** (Member, Asst. professor)
9. **Mr. Nikhil kumar Das** (Member, Asst. Professor)
10. **Lalavati Devi** (Social Worker)
11. **A.k. Shukla** (Legal Advisor)

Manrakhn Mahto
D.D. Mahto
N. Singh
D. Sharma
A. Ghosh
A. Minz
U. Kumari
N. Das
Lalavati Devi

Students:-

1. Nishant Ekka (B.Ed. 2025-27)
2. Manisha Tigga (B.Ed. 2025-27)
3. Nirmal Tuti (B.Ed. 2025-27)
4. Mitali Mehta (B.Ed. 2025-27)